

## REQUEST FOR QUOTATION FORM AND NOTICE

Project: SUPPLY AND DELIVERY OF ICT SOFTWARE

The PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS (PSHS-MRC) intends to apply the sum of **TWO HUNDRED FORTY-SEVEN THOUSAND PESOS (Php247,000.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF ICT SOFTWARE.** 

- 1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers to submit price quotations for the above item with the following specifications:
  - 1.1 Please see attached request for quotation form.

#### SUPPLY AND DELIVERY OF ICT SOFTWARE

Lot 1: Php 186,000.00 Lot 2: Php 61,000.00 TOTAL ABC Php 247,000.00

- 2. Procurement will be conducted through one of the Alternative Modes of Procurement which is "Small Value Procurement" specified under RA 9184, and its Revised IRR, otherwise known as the "Government Procurement Reform Act".
- 3. Eligibility Requirements for Small Value Procurement are:
  - a.) Certificate of Registration
  - b.) Updated Mayor's Permit
  - c.) Updated DTI / SEC Registration
  - d.) Updated Quarterly Income Tax Return / Tax Clearance
- e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
- f.) Notarized Omnibus Sworn Statement
- g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
- Alternative is through Check Payment if Supplier has no Landbank Account
  - h.) Filled out Supplier's Information Sheet
- 4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr.ELIAZAR M. FIRMALO,(0933-337-2203 (Sun)/bacsec@mrc.pshs.edu.ph on June 22 June 25, 2020 from 8:00am 5:00pm without cost.
- 5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on June 25, 2020, 9:00 am. Suppliers are not required to attend the Opening of Quotations.
- 6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
- 7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

JOANE C. DALISAY
BAC Chairperson - Goods



# Republic of the Philippines Department of Science and Technology PHILIPPINE SCIENCE HIGH SCHOOL - MIMAROPA REGION CAMPUS

Brgy. Rizal, Odiongan, Romblon

### REQUEST FOR QUOTATION

Quotation No.:	
Data:	

2020-06-PR037 11-May-2020

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

### DELIVERY WITHIN 15 CALENDAR DAYS UPON RECEIPT OF APPROVED PURCHASE ORDER (PO).

In case of failure to make the full delivery / completion within the time specified as offered / required, the Supplier / Contractor shall be liable for liquidated damages / penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered / completed portion (s) of the approved P.O. / Contract

value of the	he delivere	ed / comp	pleted portion (s) of t	he approved P.O. / Contrac	et.				
ITEM#	QTY	UNIT		ITEM / DESCRIPTION	ON	UNIT COST	TOTAL COST		
PRICES MUST BE TAX (VAT) INCLUSIVE									
Lot 1	3	рс	Adobe CC All I	Desktop apps - Ann	ual Subscription				
	1	set	Endpoint Prote Subscription	ection security for 6	0 computers - Annual				
Lot 2	1	set	ASC TimeTabl	es (Standard) - Per	petualicense for 3				
	2	рс	Sketchup Pro	- Annual Subscription	on				
			***Nothing Follows***						
				<b>.</b>	-				
						<del>-</del>			
					TOTAL COST				
	DELIVER'	Y TERM:							
	DELIVER	RY TIME:	DELIVERY WITHIN		N RECEIPT OF APPROVED PU	RCHASE ORDE	R (PO).		
PAYMENT TERM: 30 Calendar Days Upon Receipt of Purchase Order (PO)									
Very Truly Yours,  PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:							IED TRUE AND		
ELIAZAR M. FIRMALO Authorized Company									
A. O. Ill - Supely Officer II  Mob. No.: 0933-3372203(Sun)  Email: bacsec @mrc.pshs.edu.ph				Authorized Company Representative:					
			2203(Sun)	· -	(Signature ove	(Signature over Printed Name)			
			oshs.edu.ph	Company Name:					
IMPORTANT				Address:					
<ol> <li>Prices must be typewritten in ink clearly.</li> </ol>				-					
2. If offering a substitute / equivalent , specify			uivalent , specify	Mobile No., Tel. No.:					
brand name and make				T.I.N.: _					